

WIDA Early Years eLearning:
Instructions for Creating
User Accounts and
Registering

To learn more about WIDA Early Years, visit
wida.wisc.edu/EarlyYears

WIDA Early Years eLearning offers free professional learning resources designed for early care and education practitioners, educators, and leaders. To access these resources, users must create an individual account and register. Registration and access to WIDA Early Years eLearning is free of charge in your state. This document provides step-by-step instructions for creating an account and registering as a user.

If you encounter any technical issues (i.e. have trouble creating your account or registering), questions about module content, or general questions about WIDA Early Years, please email us at EarlyYears@wida.us. Lastly, if you have state-specific questions, please contact **Tammy King** at tking@cntrmail.org.

1

The screenshot shows the WIDA Online login page. At the top left is the 'UOnline' logo with the tagline 'Connect. Collaborate. Contribute.' and the University of Wisconsin-Madison School of Education logo. Below the logo are navigation links: 'UOnline Community', 'Moodle Support', and 'Need Help?'. A 'Home' link and 'Log in to the site' button are also present. The page is divided into two columns. The left column is titled 'Returning to this web site?' and contains a login form with fields for 'Username or Email' and 'Password', a 'Log in' button, and a link for 'Log in as a guest'. The right column is titled 'Is this your first time here?' and contains instructions for new users and a 'Create new account' button, which is highlighted with a green box.

Go to go.wisc.edu/67rs6n

and click **Create new account**.

Note: If you participated in another WIDA Early Years course (e.g., Master Cadre), you can choose the left-hand option and enter your log-in information. Then go to Step 3.

2

The screenshot shows the UOnline registration page. At the top, there is a navigation bar with 'UOnline' logo and 'School of Education UNIVERSITY OF WISCONSIN-MADISON'. Below the navigation bar, there are links for 'UOnline Community', 'Moodle Support', and 'Need Help?'. The main content area is titled 'Choose your username and password'. It contains a 'Username*' field, a 'Password*' field with an 'Unmask' checkbox, and a 'More details' section with 'Email address*' and 'Email (again)*' fields. A sidebar on the left contains a 'Navigation' menu with 'Home', 'Site news', and 'Courses'.

Enter your information and click **Create my new account.**

3

The screenshot shows the UOnline 'Edit profile' page. At the top, there is a navigation bar with 'UOnline' logo and 'School of Education UNIVERSITY OF WISCONSIN-MADISON'. Below the navigation bar, there are links for 'UOnline Community', 'Moodle Support', and 'Need Help?'. The main content area is titled 'Update your profile fields'. It contains a message: 'Thank you for your interest in this learning opportunity! Please update and/or confirm your contact information before continuing with registration. If registering for a youth program, space to submit your child's information will be on the next page.' Below the message are fields for 'First name*', 'Last name*', 'Email address*', and 'Address 1*'. A sidebar on the left contains a 'Navigation' menu with 'Home', 'My home', 'Site pages', 'My profile', and 'Courses', and an 'Administration' menu with 'My profile settings', 'Edit profile', 'Change password', 'Security keys', 'Messaging', 'Blogs', and 'Badges'.

Review the information you just entered and click **Save profile & continue.**

4

Course options

If you require any special accommodations, please describe them below. Any information provided will be kept confidential.

Your Privacy Responsibilities and Rights (FERPA) The University of Wisconsin-Madison expects that you will respect the rights of instructors and other students as you participate in the educational process.

Participating in this online learning opportunity means that you may have access to personal information and academic work produced by other learners and instructors. These may include class lists, discussion board postings, essays, and other work produced.

Federal law and UW-Madison policy require that you must not reveal any information about fellow learners, course work content, or its authors to anyone outside the course. If you have any questions regarding your privacy rights, contact the Office of the Registrar by calling (608) 262-3811 and/or visiting <http://www.registrar.wisc.edu> and clicking on 'Student Privacy Rights & Responsibilities (FERPA)'.

You must agree to this policy to register for this learning opportunity.*

I agree to this policy.

There are required fields in this form marked *.

Review the course options and confirm that you agree with the policy by checking the box next to **I agree to this policy.**

Click **Save changes.**

5

Selected Options [Edit](#)

- You must agree to this policy to register for this learning opportunity.
- I agree to this policy.

Enroll Now

Total cost: **\$0.00**

[Partial payment](#)

Click **Enroll Now.**

Note: Viewing the modules and enrolling in this course is always free of charge.

6

The screenshot shows the UOnline interface. At the top, it says 'UOnline Connect. Collaborate. Contribute.' and 'School of Education UNIVERSITY OF WISCONSIN-MADISON'. The user is logged in as Monica Pieper. The navigation menu on the left includes 'Home', 'My home', 'Site pages', 'My profile', 'Current course', and 'WIDA Early Years Modules'. The main content area displays the 'WIDA Early Years Module Series' with a 'Welcome!' message and information about the course.

Congratulations! You are now enrolled and can utilize all components of this online learning opportunity.